



# Dr Carolina van der Westhuizen

## Gynaecologist

MBChB(Pret) FCOG(SA) MMed(O et G)  
Pr. Nr.: 0031011

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### **Privacy Notice issued in accordance with sections 5 (a)(i) and 18 of the Protection of Personal Information Act, 4 of 2013 (POPIA)**

With this Privacy Notice, we inform you about the personal information that we collect and process when interacting with you. By being transparent and informing you, we are also fulfilling our legal notification obligation as we are committed to processing your personal information according to the applicable data privacy and information protection law provisions. This notice applies to current and former patients (in this notice collectively referred to as "patients") and information of next of kin of patients.

Dr Carolina van der Westhuizen ("Dr CE van der Westhuizen"/ the Responsible Party), practices as gynaecologist at Room 219 Mediclinic Midstream, cnr Midstream Drive & Midstream Hill Boulevard, Midstream Hill, 1692 and Senatio Practice, Letaba Drift Farm, GV21 C, R528, Georges Valley.

It is important that you read and retain this notice, together with any other privacy notice we may provide on specific occasions when we are collecting or processing personal information about you, so that you are aware of how and why we are using such information and what your rights are under applicable data protection laws.

Unless otherwise stated, all personal information we request from you is obligatory. If you do not provide and/or allow us to process all obligatory personal information, as requested, we will not be able to keep complete information about you, thus affecting our ability to accomplish the purposes set out below.

### **Purpose of Processing Personal Information**

Personal Information is processed for reasons including treating patients, managing any relevant medical conditions in terms of the doctor-patient relationship, the administration of the contractual relationship between patients and Dr CE van der Westhuizen, communicating with third parties who have undertaken to indemnify patients for costs of their treatment and management or part thereof including medical schemes and their administrators (where relevant), communicating with other persons in as much it relates to treatment and management of any relevant medical conditions of patients and collecting monies due. You are

referred to the “PATIENT CONSENT TO PROCESS PERSONAL INFORMATION” previously signed when you became a patient of dr CE van der Westhuizen.

Dr CE van der Westhuizen and the practice’s staff send e-mails to e-mail addresses provided by patients and are indemnified, in event of any other person (such as patient family members) accessing patient e-mails and viewing patient e-mails.

## **Security**

The Practice takes the privacy of persons seriously and is therefore committed to ensuring that personal information in its possession or under its control is secure. Furthermore, strict doctor/ patient confidentiality rules apply. In order to prevent unauthorised access or disclosure of information, appropriate physical, electronic and managerial procedures have been implemented to safeguard and secure the information. For example, access to information is controlled by a few persons with the authority to deal and administer such information and as such only those person(s) having access to the information. Access is also password controlled. Electronic records of the practice are securely stored in accordance with appropriate information technology security requirements. Any security breaches will be taken seriously and be addressed immediately with the necessary sanctions being imposed, as may be required and applicable.

In the event of personal information being transferred to other countries, the transfers will be done in accordance with the requirements of the law.

## **Rights**

Patients’ rights in terms of POPIA, include:

- the right to rectify information collected
- the right to access information. In this regard, you are referred to our PAIA manual, available on the website [www.doctorcarolina.co.za](http://www.doctorcarolina.co.za)
- the right to lodge a complaint with the Information Regulator (www. <https://inforegulator.org.za/contact-us/>)